

Privacy Policy

This privacy policy sets out how AK Teaching uses and protects any information that you give AK Teaching when you use this website.

AK Teaching (we" or "us") values its visitors' privacy. This privacy policy is effective **23rd MAY 2018**; it summarises what information we might collect from a user or other visitor ("**you**"), and what we will and will not do with it.

Please note that this privacy policy does not govern the collection and use of information by companies that AK Teaching does not control, nor by individuals not employed or managed by AK Teaching. If you visit a Web site that we mention or link to, be sure to review its privacy policy before providing the site with information.

What we do with your personally identifiable information

It is always up to you whether to disclose personally identifiable information to us, although if you elect not to do so, we reserve the right not to register you as a user or provide you with any products or services. "Personally identifiable information" means information that can be used to identify you as an individual, such as, for example:

- Your name, email address, phone number and postal address.
- Your computer's domain name and IP address, indicating where your computer is located on the Internet.
- Session data for your connection, so that our computer can 'talk' to yours while you are connected.

If you do provide personally identifiable information to us, either directly or indirectly, we will:

- Not sell or rent it to a third party without your permission — although unless you opt out (see below), we may use your contact information to provide you with information we believe you need to know or may find useful, such as (for example) news about vacancies, special events and any modifications to the Terms of Service;
- Take commercially reasonable precautions to protect the information from loss, misuse and unauthorised access, disclosure, alteration and destruction;
- Not use or disclose the information except:
 - as necessary to provide services or products you have requested.
 - in other ways described in this privacy policy or to which you have otherwise consented;
 - in the aggregate with other information in such a way so that your identity cannot reasonably be determined (for example, statistical compilations);
 - as required by law, for example, in response to a search warrant;

- to outside auditors who have agreed to keep the information confidential;
- to a successor organisation in the event of a merger, acquisition, bankruptcy, or other sale or disposition of all or a portion of AK Teaching' assets. The successor organisation's use and disclosure of your personally-identifiable information will continue to be subject to this privacy policy unless (i) a court orders otherwise, for example a bankruptcy court; or (ii) the successor organization gives you notice that your personally-identifiable information will be subject to the successor organization's own privacy policy, along with an opportunity for you to opt out (which may cause you not to be able to continue to use this website). If you submit personally-identifiable information after such a transfer, that information may be subject to the successor entity's privacy policy;
- as necessary to enforce the Terms of Service;
- as necessary to protect the rights, safety, or property of AK Teaching, its users, or others; this may include (for example) exchanging information with other organisations for fraud protection and/or risk reduction.

Other information we collect

We may collect other information that cannot be readily used to identify you, such as (for example) the domain name and IP address of your computer. We may use this information, individually or in the aggregate, for technical administration of our Web site(s); research and development; customer- and account administration; and to help us debug any issues in the use of the of this Web site.

We also use cookies to collect information on your visit to the website; Our Cookies Policy can be viewed here: [Cookies Policy](#)

External data storage sites

We may store your data on servers provided by third party hosting vendors with whom we have contracted.

Your individual rights

Under the GDPR your rights are as follows. You can read more about [your rights in details here](#);

- the right to be informed;
- the right of access;
- the right to rectification;

- the right to erasure;
- the right to restrict processing;
- the right to data portability;
- the right to object; and
- the right not to be subject to automated decision-making including profiling.

You also have the right to complain to the ICO [www.ico.org.uk] if you feel there is a problem with the way we are handling your data.

We handle subject access requests in accordance with the GDPR.

Your privacy responsibilities

To help protect your privacy, be sure:

- Not to share your user personally identifiable information used on this website with anyone else;
- To take customary precautions to guard against "malware" (viruses, Trojan horses, bots, etc.), for example by installing and updating suitable anti-virus software.

Information collected from children

You must be at least 16 years old to use AK Teaching Web site(s) and service(s). AK Teaching does not knowingly collect information from children under 16.

Changes to this privacy policy

We reserve the right to change this privacy policy as we deem necessary or appropriate because of legal compliance requirements or changes in our business practices. If you have provided us with an email address, we will endeavour to notify you, by email to that address, of any material change to how we will use personally identifiable information.

Questions or comments?

If you have questions or comments about AK Teaching privacy policy, send email to contact@akteaching.co.uk, or contact us via any of the ways described in the About Us page at www.akteaching.co.uk

Thank you, AK Teaching